



# Town of Superior

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Chairman: William Conner  
Supervisor: Katie Stenroos  
Supervisor: Jodi Kebhart  
Clerk: Carolyn Jones  
Treasurer: Cindy Theien

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## MINUTES OF THE TOWN BOARD OF SUPERVISORS MEETING Wednesday, March 12, 2025

Town Board Meeting called to order by Chairman Conner at 7:00pm

Compliance with the open meeting law was met with postings at Vine Body Shop, Superior Meats, Four Corners Store, the Town Hall, and posted on the website.

Present: Chairman Bill Conner, Supervisor Katie Stenroos, Supervisor Jodi Kebhart, Treasurer Cindy Theien and Clerk Carolyn Jones.

Meeting sign-in sheet had a total of eleven attendees.

Supervisor Stenroos motioned and Supervisor Kebhart seconded to approval of February 12, 2025 Board Meeting minutes. Motion carried. Vote: Yes – 3; No – 0

Jones reported the bills paid under the Alternative Claims Procedure. Vouchers presented for payment from February 13, 2025, through March 12, 2025, were processed with check numbers 9943 through 9985 and five ACH transactions totaling \$1,589,107.45. Stenroos motioned and Kebhart seconded to accept the alternative claims procedure report and approve 03/12/25 payments. Motion carried. Vote: Yes- 3, No-0

### Fire Department Report

Chief Fiegle reported the department responded to 18 calls total in February (11 in Town of Superior, 3 in Oliver, 2 in Oakland and 2 in Parkland) comprised of 15 EMS calls, 1 MVC, 1 Service and 1 No Response. ChemTech HELP Award \$10,000 grant – drone has been ordered. ChemTech officials will be here March 25<sup>th</sup> at 6:30pm for presentation and appreciation for department. Tanker chassis has arrived at Custom Fire, completion is anticipated for September 2025. 500 feet of 2.5 in hose has been ordered as part of Compeer Grant that was awarded. Amber Ruthford will be taking the fire inspector course and working with Lou Livingood to learn the detail of safety inspector job.

### Treasurer Report

Treasurer Theien provided a cash summary report and the treasurer and clerks separate reconciliations. The ending balance for February was \$690,810.08

### Chair/Supervisor Report

Chairman Conner stated that the garage staff has been busy grading and steaming culverts. Also reported that all machinery is in good shape.

### Inspection Services Report

No permits was issued for the month of February.

### Correspondence.

DNR. Manage Forest Law – transfer order.

Frandsen Bank & Trust. Information on bank.

### Old Business

- a. Fire Hall Building Defect. Chairman Conner is searching for another company for a structural assessment bid.

- b. Darrow Road Bridge. Received two estimates for pipe, still waiting for a few more.
- c. Town Hall Rental Agreement. Clerk Jones provided Board with area town hall rental and deposit prices. Motion was made by Supervisor Stenroos to set the town hall rental to \$125/day with \$100 deposit, motion was rescinded after discussion. Motion made by Supervisor Kebhart to set the town hall rental to \$125/day with \$75 deposit (returnable upon satisfactory inspection of hall after event), seconded by Chairman Conner. Motion carried. Vote: Yes – 2, No – 1.
- d. Lions Club Storage Container. Lions Club President Bill Conner spoke on behalf of the Lions Club regarding the storage unit that was placed behind the town hall. Stated that they store their cooking equipment in there for events they host at the town hall and in the area. If they cannot have storage unit at the hall, they would like to obtain 5 acres of Town property that the Town owns next door to put it on. Chairman Conner reviewed the issues with storage unit on town property with being it requires a County land-use permit (now double the amount as after-the-fact that unit has been placed), town insurance was not keen on having a non-town owned container on town property, WTA attorney advised town to err on the side of caution to protect the towns interest, assessor would need to create a separate tax parcel number and be subject to property tax. And allowing the use of town property may lead to other community groups making similar demands. Conner suggested that if unit was donated to the town, then the town could “lease” it back to them to use. Approval to lease it back to them would need electors vote at a Town Meeting such as Annual Meeting in April, then approval from Board at a Town Board Meeting. Clerk Jones stated that the property next door is unavailable as it still has a loan on it. Jones will investigate the cost and liabilities of insurance if unit was donated and then “leased” back. Jones also requested that the Lions Club will need to name the town as additional insured on their insurance policy for public dinners, will need a copy for town file and town insurance.
- e. Volunteer Fund Ordinance. Table for April.

#### New Business

- a. Reclamation Plan: Update to Reclamation Plan #RP-22869 for Non-Metallic Mine (Waletzko TS-030-00666-00, TS-030-00667-00, TS-030-00667-01). Supervisor Stenroos motioned and Supervisor Kebhart seconded to approve updated to reclamation plan. Motion carried. Vote: Yes – 3, No – 0.
- b. Temporary Location of Manufactured Home - Bucci. Letter received from property owner Bucci requesting approval of temporary location of manufactured home while completing the permitting process. Motion made by Supervisor Kebhart and seconded by Supervisor Stenroos to approve temporary location for 90 days. Motion carried. Vote: Yes - 3, No – 0.
- c. 2024 Bridge Inspection Report. Four bridges within the town are deficient.
- d. 2025 Roadway Centerline Striping. Motion made by Supervisor Stenroos and seconded by Supervisor Kebhart to approve centerline striping done by County. Motion carried. Vote: Yes – 3, No – 0. Chairman Conner will advise County of roads that are in need.
- e. ECE Burn Request. Request from ECE to have approx. 2 acres of grass burned off by TSFD. Motion made by Supervisor Kebhart and seconded by Supervisor Stenroos to approve burn by TSFD (if TSFD would like to do it). Motion carried. Vote: Yes – 3, No – 0.
- f. Other. Resident Bill Britton asked if the Plan Commission was still active. Chairman Conner stated it wasn't active, town has not abolished it.

Meeting adjourned 8:01pm

DRAFT MINUTES 3-18-2025

MINUTES APPROVED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

CHAIR SIGNATURE \_\_\_\_\_

CLERK SIGNATURE \_\_\_\_\_