



Town of Superior

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Superior WI 54880

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Clerk : Carolyn Jones
Treasurer : Cindy Theien
E-mail: townofsuperior@centurytel.net
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Chairman: William Conner
Supervisor: Dave Drinkwine
Supervisor: Katie Stenroos
Supervisor: Jeremy Olson
Supervisor: Jodi Kebhart

MINUTES OF THE TOWN BOARD OF SUPERVISORS MEETING Wednesday, August 13, 2025

Town Board Meeting called to order by Chairman Conner at 7:00pm

Compliance with the open meeting law was met with postings at Pirks Auto Body, Superior Meats, Four Corners Store, the Town Hall, and posted on the website.

Present: Chairman Bill Conner, Supervisor Drinkwine, Supervisor Katie Stenroos, Supervisor Jeremy Olson, Supervisor Jodi Kebhart, Treasurer Cindy Theien and Clerk Carolyn Jones.

Meeting sign-in sheet had a total of four attendees.

Supervisor Stenroos motioned and Supervisor Kebhart seconded to approval of July 9, 2025, Board Meeting minutes. Motion carried. Vote: Yes – 5; No – 0

Supervisor Stenroos motioned and Supervisor Drinkwine seconded to approval of July 1, 2025, Special Board Meeting minutes. Motion carried. Vote: Yes – 5; No – 0

Supervisor Stenroos motioned and Supervisor Drinkwine seconded to approval of July 31, 2025, Special Board Meeting minutes. Motion carried. Vote: Yes – 5; No – 0

Jones reported the bills paid under the Alternative Claims Procedure. Vouchers presented for payment from July 10, 2025 through August 13, 2025, were processed with check numbers 10152 through 10195 and five ACH transactions totaling \$80,551.28. Stenroos motioned and Kebhart seconded to accept the alternative claims procedure report and approve 08/13/25 payments. Motion carried. Vote: Yes- 5, No-0

Fire Department Report

Chief Fiegle reported that the department responded to 21 calls total in July (14 in Town of Superior, 2 in Oliver, 2 in Parkland, 1 in Oakland and 2 in Summit), comprised of 10 EMS calls, 1 Fire, 3 MVC, 1 Water, 2 Cancel, 3 Alarm and 1 No Response. TSFD is applying for \$1,000 Douglas County EMR Grant. Tanker is scheduled to be completed in December. Ronnie Case has resigned due to being hired full-time with Duluth Fire Dept. EMS paper reports ordered. TSFD working with County on County wide subscription of IAM responding to reduce annual fee. Purchased soap/bug wash and wax to clean rigs for parades. UTV will be going in for glass replacement repair next week. Engine 2 repairs submitted to insurance. Ear-marking Benevity donation for drone pilot students FFA testing. TSFD is making a bylaw change in their audit process. The full report is on file with the clerk.

Treasurer Report

Treasurer Theien provided a cash summary report and the treasurer and clerks separate reconciliations. The ending balance for July 2025 was \$524,300.54.

Chair/Supervisor Report

Chairman Conner stated that the garage staff has been out grading and graveling. New hire is getting trained. Need rain so roads can be properly graded. Dump truck is back from repair, tractor mower will be back from repair tomorrow. Ditch mowing will resume Friday. Hunter Rd ditching project is complete. Resident asked about getting shoulders fixed on Polish Road, ditches ditched and trees over hanging road taken care of. Chairman Conner stated the town may need to start a right-away program and hire inmates to clear brush, he will check on hiring inmates.

Inspection Services Report

Three permits were issued for the month of July, two for garages and one for a shed.

Correspondence.

Douglas County. Land bid application for TS-030-02627-00.

WI State Dept of Admin. Town estimated population as of 01/01/25 is 2,297.

WTA. Douglas County Unit Meeting: August 19, 7pm – Town of Gordon.

Town of Superior. Letter of recognition to

Old Business

- a. Fire Hall Building Defect. Clerk followed up with insurance yesterday and did not receive an update.
- b. Town Hall Furnace. Received an estimate of \$4,950 to replace back up boiler including new pipes and wiring. It will be about \$40,000 to re-do the whole system. System is 20 years old and there is silt in pipes, 2 off-peak are working, 1 isn't working. Motion made by Supervisor Olson and seconded by Supervisor Kebhart to put bid out to replace the whole heating system. Motion carried. Vote: Yes- 5, No -0. Supervisor Drinkwine would like to start up a maintenance program (figured into the budget) that services the heating/cooling system in spring and fall to replace filters, check pressure and water.
- c. TSFD Flagpole. TSFD would be responsible for raising and lowering the flag. Chairman Conner stated there will be enough light from sign and fire hall to light up the flag at night. Resident Bill Britton would check through the legion on cost of 4x9 flag but figures its between \$200-400. Supervisor Olson motioned and Supervisor Drinkwine seconded to purchase the flagpole. Motion carried. Vote: Yes -5, No – 0.
- d. TSFD Engine 2. Insurance covered, received check minus \$500 deductible. Will ask insurance if towing bill would be covered.

New Business

- a. Zone Change: Zone Change from A-1 Agricultural to R-1 Residential – TS-030-00589-02 Bryan & Samantha Wray. Motion made by Supervisor Drinkwine and seconded by Supervisor Olson to approve the zone change from A-1 to R-1. Motion carried. Vote: Yes – 5, No -0.
- b. Albright Road. Village of Superior has been maintaining Albright Road for 20 plus years, they would like the town to turn ownership over to the Village. Town receives approximately \$274/yr in road tax. Table until more information is received.
- c. Town Clean Up. September 27 from 9am-1pm.
- d. Other. Clerk brought updated Operator Agreement for Board to sign.

Meeting adjourned 8:16pm

DRAFT MINUTES 8-18-25

MINUTES APPROVED ON THIS _____ DAY OF _____, 2025.

CHAIR SIGNATURE _____

CLERK SIGNATURE _____

